

Parent Access -How to use My Calendars in PowerSchool for MAC

This document will assist you in setting up calendars that pull information from **PowerSchool**.

Login to **PowerSchool** at: <http://apps.cghsnc.org/powerschool>

Requirements for Using My Calendar

Before we get started subscribing to the calendars, you must have a specific piece of software downloaded to your computer. On a Macintosh computer, you must have **ical**

Macintosh

iCal-If you are running OS 10.2.3 you probably already have iCal installed on your computer. If not, and you need to download, go to <http://www.apple.com/ical/> you need Mac OS X version 10.2.3 or later to use iCal.

Ical Web Calendars for Macintosh

Once you are logged in, click on the My Calendars icon:



This feature allows you to subscribe to two different types of calendars:

Class Assignments Only per teacher.

Class Assignments with your child's scores and final grades per teacher.

My Calendars

My Calendars operates in conjunction with iCal, a personal desktop calendar application. iCal runs on any Macintosh computer with Mac OS X v10.2.3 or later. It is recommended that you install Mac OS X v10.2.3 before downloading iCal. Visit [iCal's](#) web site to obtain a free download of iCal.

Homework Calendars

Exp	Course	Teacher	Class Assignments Only	Class Assignments With My Scores and Final Grades*
1 (A-E)	Chemistry	Repp, Kristina	Subscribe	Subscribe
2 (A-E)	Sociology	Furkas, Jennifer	Subscribe	Subscribe
3 (A-E)	BST 2 - Management	Sakalas, Lawrence	Subscribe	Subscribe
4 (A-E)	Integ Math 3	Bailey, Maureen	Subscribe	Subscribe
5 (A-E)	Accounting	Sakalas, Lawrence	Subscribe	Subscribe
6 (A-E)	Shakespeare's Comedies	Piesz, Paul	Subscribe	Subscribe

*Subscription requests for calendars with assignment scores and final grades will require your PowerSchool username and password.

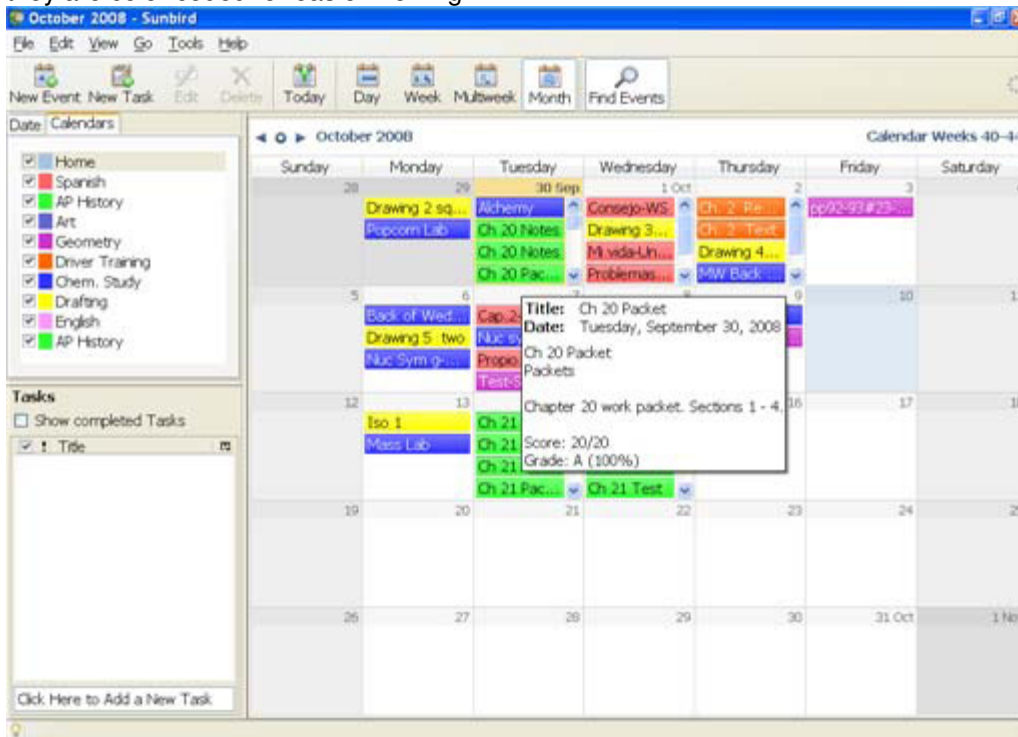
School Calendars

School Event Calendar - [Subscribe](#)

Click the blue link, [Subscribe](#), for the calendar you want to subscribe to. It will prompt you for your username and password to **PowerSchool** if you select Class Assignments with My Scores and Grades.

You can subscribe to as many calendars as you wish.

Below is a sample calendar with subscriptions to the Class Calendars with Scores and Final Grades. You will notice they are color coded for easier viewing.



For more information on how to manage **ical** use the **ical** Help menu or visit the websites: <http://www.apple.com/ical/> or <http://www.icalworld.com/help.html>